



## **INTIMATE CARE POLICY & TOILETING**

### **TOILET ACCIDENTS**

Every year in school there is always a very small number of toileting accidents. For the comfort and wellbeing of the children, the following procedures will be applied to toileting accidents:

- ✚ If a child in P1 has a toilet accident he/she will be helped to change his/her clothes, providing a person with parental responsibility has signed the Intimate Care Form. This form gives permission for P1 staff members to change the child and make him/her comfortable. Parents who do not sign this form will be contacted immediately and asked to come to the school immediately to collect the child and take him/her home to be changed. If any parent cannot be contacted, the people named on the contact list on the Data Collection Form will be telephoned in the order that their names appear on the list.
- ✚ Children from P2-P7 will be given a change of clean clothes so that they can make themselves comfortable.
- ✚ Should any child from P1-P7 be soiled, parents will be contacted to come to the school to collect their child.
- ✚ There may be occasions when substitute teachers are employed in the P1 classrooms. They will be fully informed of our Child Protection Policy and of the Codes of Conduct.

Written permission must be given by the person/s with parental responsibility before a member staff can be involved in changing of children's clothes.

Please complete and return the attached slip below. Please make sure the school has more than one priority contact and that all contact numbers are up to date.

*This policy is reviewed annually by the safeguarding team, in line with latest guidance. Reviewed May 2018*

*Principal: H. McDonnell*

*Designated Teacher for Child Protection: A. McNicholl*

*Governor: H. McGill*

*Chair: L. McQuillan*

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### **INTIMATE CARE FORM**

**CHILD'S NAME** \_\_\_\_\_ **CLASS** \_\_\_\_\_

I/We give permission for a member of staff to be involved (if necessary) in changing my/our child's clothes in the event of a toileting accident.

I/We also agree that someone will come and collect my/our child if he/she has soiled themselves.

Signed \_\_\_\_\_ (Parent/Guardian) Date \_\_\_\_\_

We will contact the priority contact names and numbers that we have on school record.